

## SUNNY FACES DAY CARE

### 2023-2024 REGISTRATION GUIDELINES

SUNNY FACES DAY CARE WILL BE HOLDING ITS 2023-2024 REGISTRATION DURING THE WEEKS OF **MONDAY APRIL 3<sup>rd</sup>, TO FRIDAY APRIL 14<sup>th</sup>, 2023** FOR ALL **EXISTING** PARTICIPANTS.

REGISTRATION PACKAGES WILL BE AVAILABLE FOR PICK UP *BEGINNING MONDAY MARCH 27<sup>th</sup>, 2023*. ALTERNATIVELY, REGISTRATION PACKAGES CAN BE PRINTED ANY TIME FROM OUR WEBSITE, [WWW.SUNNYFACESDAYCARE.COM](http://WWW.SUNNYFACESDAYCARE.COM)

ALL **EXISTING** CLIENTS WILL BE ABLE TO PRE-REGISTER DURING THE WEEKS OF APRIL 3<sup>rd</sup>, 2023 – April 3<sup>rd</sup>, 2023. PLEASE COMPLETE YOUR PACKAGE AND RETURN IT IN FULL, TO THE MAIN OFFICE AT RIVERCREST JUNIOR SCHOOL LOCATED AT 30 HAREFIELD DRIVE.

REGISTRATION IS ON A FIRST COME, FIRST SERVED BASIS.

REGISTRATIONS WILL ONLY BE ACCEPTED WHEN FULLY COMPLETED FORMS ARE SUBMITTED.

REGISTRATION WILL BE OPEN TO THE PUBLIC STARTING MONDAY APRIL 17<sup>th</sup>, 2023

IN PREPARATION FOR REGISTRATION, YOU WILL NEED TO COMPLETE AND SUBMIT THE FOLOWING ITEMS:

1. A **FULLY COMPLETED** 2023 REGISTRATION PACKAGE. YOU WILL BE REQUIRED TO HAVE YOUR DOCTOR'S INFORMATION, INCLUDING PHONE NUMBERS AND POSTAL CODE, YOUR HEALTH INFORMATION, INCLUDING ANAPHYLAXIS FORMS AND ALLERGY FORMS

**PLEASE BE ADVISED THAT INCOMPLETE REGISTRATION FORMS WILL NOT BE ACCEPTED**

2. A PHOTOCOPY OF YOUR CHILD'S IMMUNIZATION RECORD
3. **A PRINTED BANK FORM FROM YOUR BANK OR A COMPLETED BANK FORM WITH A VOID CHEQUE ATTACHED.**
4. FEES WILL BE PROCESSED FOR DIRECT DEBIT FROM YOUR ACCOUNT ON THE 1<sup>st</sup> DAY OF EACH MONTH. FEE WITHDRAWALS MAY BE DELAYED 24-48 HOURS FOR BANKING AND OR ADMINISTRATIVE INTERRUPTIONS. CASH PAYMENTS ARE NOT ACCEPTED.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT JAMILA AT [sfjamilab@gmail.com](mailto:sfjamilab@gmail.com).

Thank you

