



Sunny Faces Day Care, 30 Harefield Drive, Etobicoke ON, M9W 4C9 (416 744 0778)

**ANNUAL GENERAL MEETING
Tuesday February 23rd, 2021
6:00 pm – 7:00 pm Zoom Virtual Meeting**

- ❖ 6:00 pm – Meeting begins
- ❖ 6:05 pm - Welcome and Official Opening – Shauna MacKendrick.....(5 minutes)
Elect 2020 Board of Directors - Information sharing(20 minutes)
- ❖ 6:25 pm - Approval of 2018 AGM Minutes – Shauna MacKendrick/Doris Asare-Williams.....(5 minutes)
- ❖ 6:30 pm - Review of 2019 – Lee-Ann Hand.....(10 minutes)
- ❖ 6:40 pm - Review of 2019 Financial Statements – Cathy O’Toole.....(10 minutes)
- ❖ 6:50 pm - Vote to assign 2020 Auditors – Cathy O’Toole.....(5 minutes)
- ❖ 6:50 pm - Dissolve 2019 Board of Directors
- ❖ 6:50 pm – Question Period(10 minutes)
- ❖ 7:00 pm - Meeting Adjourns

General Memberships disbursements and 2021 - 2022 Board of Directors meet(10 minutes)

PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOU WOULD LIKE TO BECOME A BOARD MEMBER

I am interested in becoming a Board Member YES NO

NAME: _____ Please have a Board Member contact me at _____

IF YOU ARE UNABLE TO ATTEND THE MEETING, A PROXY IS REQUIRED TO ENSURE YOU HAVE A VOTE

I, _____, being a member in good standing of the Sunny Faces Day Care
(please print full name)

Centre Inc. will be unable to attend the 2019 Annual General Meeting (AGM) being held on Tuesday February 23rd, 2021 at 6 pm.

As such, I give the **current member** of the Board of Directors, _____
(please print name or title)

my proxy to vote on my behalf on all matters and business brought before the Sunny Faces Board of Directors for the above noted meeting.

Date

Signature

**PLEASE RETURN THIS FORM VIA EMAIL TO HELEN PRIMI NO LATER THAN FRIDAY
FEBRUARY 5th, 2021**

Thank you